

Authorized by:	[Original Authorized Copy on File]	Rob Jeffreys Director
Supersedes:	01.07.428A-J effective 10/1/1996	

Authority:	Related ACA Standards:	
730 ILCS 5/3-6-3(c)	5-ACI-1E-01 – 03, 5-ACI-1F-01, 02, 06	
DR 504		
Referenced Policies:	Referenced Forms:	
Referenced Policies: 01.07.400	Referenced Forms: DOC 0621 – Revocation of Good Conduct Credits When	

## I. POLICY

Individuals in custody may have good conduct credits revoked by the Director and, when required, by the Prisoner Review Board. In such cases, the individuals in custody shall have their sentences recalculated in accordance with the procedure established in this directive.

## II. PROCEDURE

#### A. Purpose

The purpose of this directive is to establish a written procedure for the recalculation of sentences when good conduct credits are revoked.

#### B. Applicability

This directive is applicable to all correctional facilities within the Department.

# C. <u>Facility Reviews</u>

A facility review of this directive is covered under the facility reviews conducted at least annually for Administrative Directive 01.07.400.

# D. **General Provisions**

- 1. Good conduct credits may be revoked from an individual in custody's sentence due to a disciplinary report pursuant to Department Rule 504.
- 2. If the amount of time at issue exceeds 30 days or when during any 12 month period the cumulative amount of credits revoked exceeds 30 days, the revocation must be approved by the Prisoner Review Board (PRB).

# E. <u>Calculation</u>

- 1. All calculations required in accordance with this directive shall be completed using the Revocation of Good Conduct Credits When Sentence is Determinate Under 1978 Law, DOC 0621.
- 2. Review the approved revocation order signed by the Director and determine from the sentence structure that the amount of good conduct credits being revoked does not exceed the amount the individual in custody has earned or may earn on the particular sentence in question. Record the

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number of days, months or years being revoked and the date the Director issued the order.

3. Record the custody date as established in the master record file and add the sentence less good conduct credits to determine the projected out date. If this sentence was entered under the Indeterminate Law and the individual in custody has accepted dates set by the PRB, record the projected out date as set by the PRB. Add or subtract any previous time lost or awarded to determine the projected out date. Add the present revocation to determine the adjusted projected out date.

**NOTE:** Results of the calculations shall be shared with the individual in custody.